



Engagement Communities

powered by MissionBox, Inc.

INTRODUCING

Learning Module

Community Tech Networks of Austin > Digital Trainer Course

Assessment - Tutoring in a Community Computer Lab

[Click to add a summary](#)

Assessment

Questions

Add

Which of the following is not a step to take when a user will not comply with the rules?

Select One

- ☐ Kindly remind them of the rules
- ☐ Yell at them and throw them out
- ☐ Get help from site staff
- ☐ Tell the user they must comply with the rules

You must be assigned to a course before you can take the assessments for that course. [Sign up for the course](#)

Completion Settings

Approval Type: automatic

Number of Retries: 3

Lockout Duration: 5

Estimated Time: 5m

Minimum Time: 5m

< Prev

Next >

Courses



Digital Trainer Course: Lessons and Assessments

3h 4m to complete

Course Curriculum

- Part 1. Introduction 3m
- Part 2. Background on CTN & digital inclusion 3m
- Assessment - Background CTN & Digital Inclusion 2m
- Background, Interview with Kami Griffiths 2m
- Assessment - Background Interview with Kami 2m
- Part 3. Volunteer Roles and Responsibilities 3m
- Assessment - Roles & Responsibilities 5m
- Part 4. Tutoring in a Community Computer Lab 5m
- Assessment - Tutoring in a Community Computer Lab 5m**
- A Day in the Life of a CTN Tutor 3m
- Part 5. Getting to know the learners 2m
- Assessment - Getting to know the learners 2m
- Getting to Know your Learners - Interview with William Dean 2m

New Feature: "Courses"



Build a Course Curriculum
by adding lessons, including
text, images and videos.



Create Assessments
to collect short and long
written responses, single
select, and multi-select.



Track Progress for all your
organization and for each
community member.

Build a Course Curriculum

- **Create Lessons** with written content, images, videos, links and even file attachments.
- **Set completion settings** like the minimum time to complete a lesson.
- **Get confirmation** from students every time they review a lesson.
- **Let students navigate** back and forth through the Curriculum.

The screenshot shows the 'Curriculum View' of the 'Digital Trainer Course' in the MissionBox app. The header includes the MissionBox logo and navigation links: Learn, Visionaries, and Advertise. The main title is 'Digital Trainer Course: Lessons and Assessments'. Below this, a 'Course' section lists the purpose of the training and a list of topics: 1. Introduction and orientation to the training, 2. A background on CTN & digital inclusion, 3. Volunteer roles and responsibilities, 4. Tutoring in a community computer lab, 5. Getting to know the learners, 6. Responsive tutoring, and 7. Building their digital skills. A 'Curriculum' section follows, showing a list of lessons and assessments with their completion times: Part 1. Introduction (3m to complete), Part 2. Background on CTN & digital inclusion (3m to complete), Assessment - Background CTN & Digital Inclusion (2m to complete), Background, Interview with Kami Griffiths (2m to complete), Assessment - Background Interview with Kami (2m to complete), and Part 3. Volunteer Roles and Responsibilities (3m to complete). Each item has a corresponding icon (e.g., video, document, or person).

Curriculum View

The screenshot shows the 'Lesson View' of the 'Digital Trainer Course' in the MissionBox app. The header is the same as the Curriculum View. The main title is 'Part 4. Tutoring in a Community Computer Lab'. Below this, a 'Lesson' section contains a list of topics: 1. Getting the lay of the land at the lab, 2. Managing the computer lab, 3. Creating a welcoming environment, and 4. Helping multiple learners in the lab. A video titled 'Tutoring in a community computer lab (4:41)' is shown, with a thumbnail image of a person in a computer lab. Below the video, a text box asks 'What steps should you take is someone refuses to comply with the rules of the computer lab?' and lists four steps: Step 1. Let a new user know the rules if they aren't aware of the, Step 2. Kindly remind a user of the rules, Steps 3. Tell the user they must comply with the rules or they will be asked to leave, and Step 4. Get the help of site staff. At the bottom, there is a 'Completion' section with a checkbox and the text 'I affirm that I have viewed and understand the material presented in this lesson'. A 'Time Spent: 1m 34s' indicator is also present.

Lesson View

Create Assessments

- **Questions types** can be single select, multiple select, long written answer, or short written answer.
- **Grade Assessments** automatically or manually.
- **Show hints** when a student picks a wrong answer and let them retry.
- **Set a maximum completion time** or number of attempts.

The screenshot displays the 'Edit Question' modal in the MissionBox interface. The modal is titled 'Edit Question' and contains the following fields:

- Question Type:** A dropdown menu set to 'Multi Select'.
- Prompt:** A text area containing the question: 'What are some barriers adults and seniors face to accessing technology training?'.
- Answers:** A list of three pre-selected answers, each with a green checkmark in a box and a minus sign in a box to its right:
 - They can't afford classes
 - They lack confidence to enroll in a class
 - Classes may move too quickly for them and they feel left behindBelow the list is an empty text input field with a plus sign in a box to its right.
- Hint:** A text area with the placeholder text 'Click to add hint'.

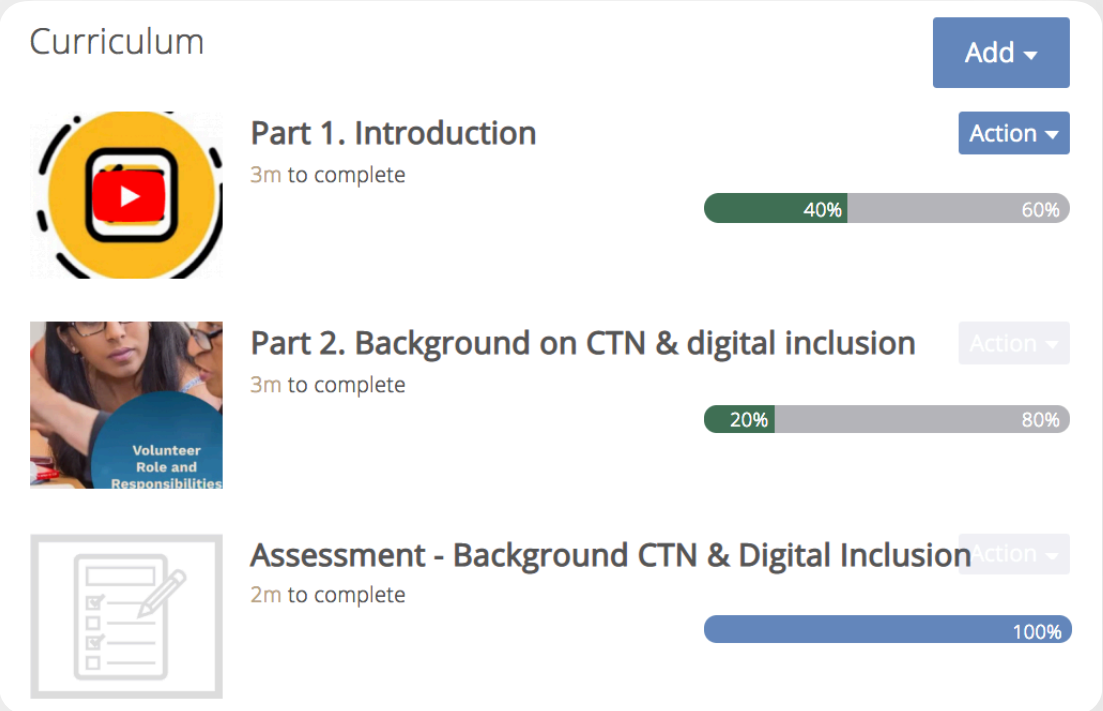
At the bottom right of the modal are two buttons: 'Cancel' and 'Add'.

The background of the screenshot shows a course page for 'Background Interview with Kami' under the heading 'Community Tech Networks of Austin > Digital Trainer Course'. The page includes a sidebar with 'Assigned Users' and a bottom right corner with 'Editing' and 'Done' buttons.

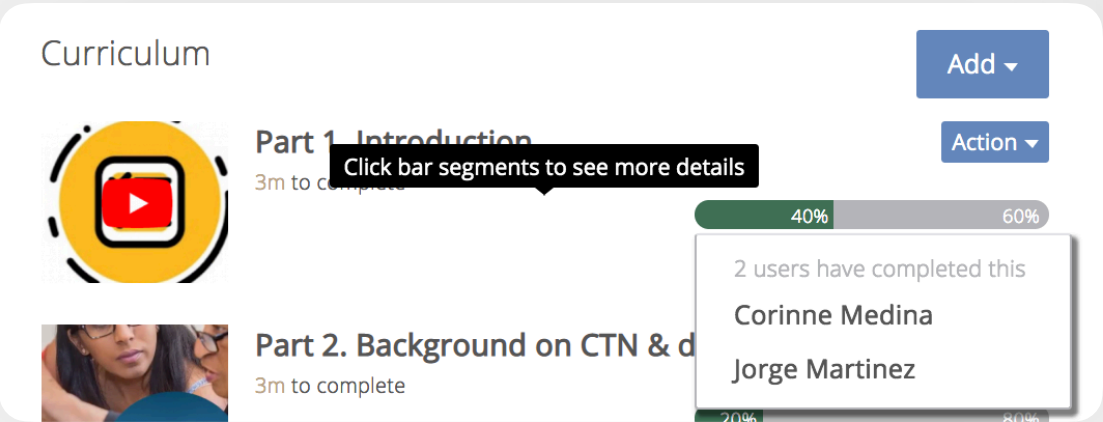
Create 4 Different Types of Questions

Track Progress

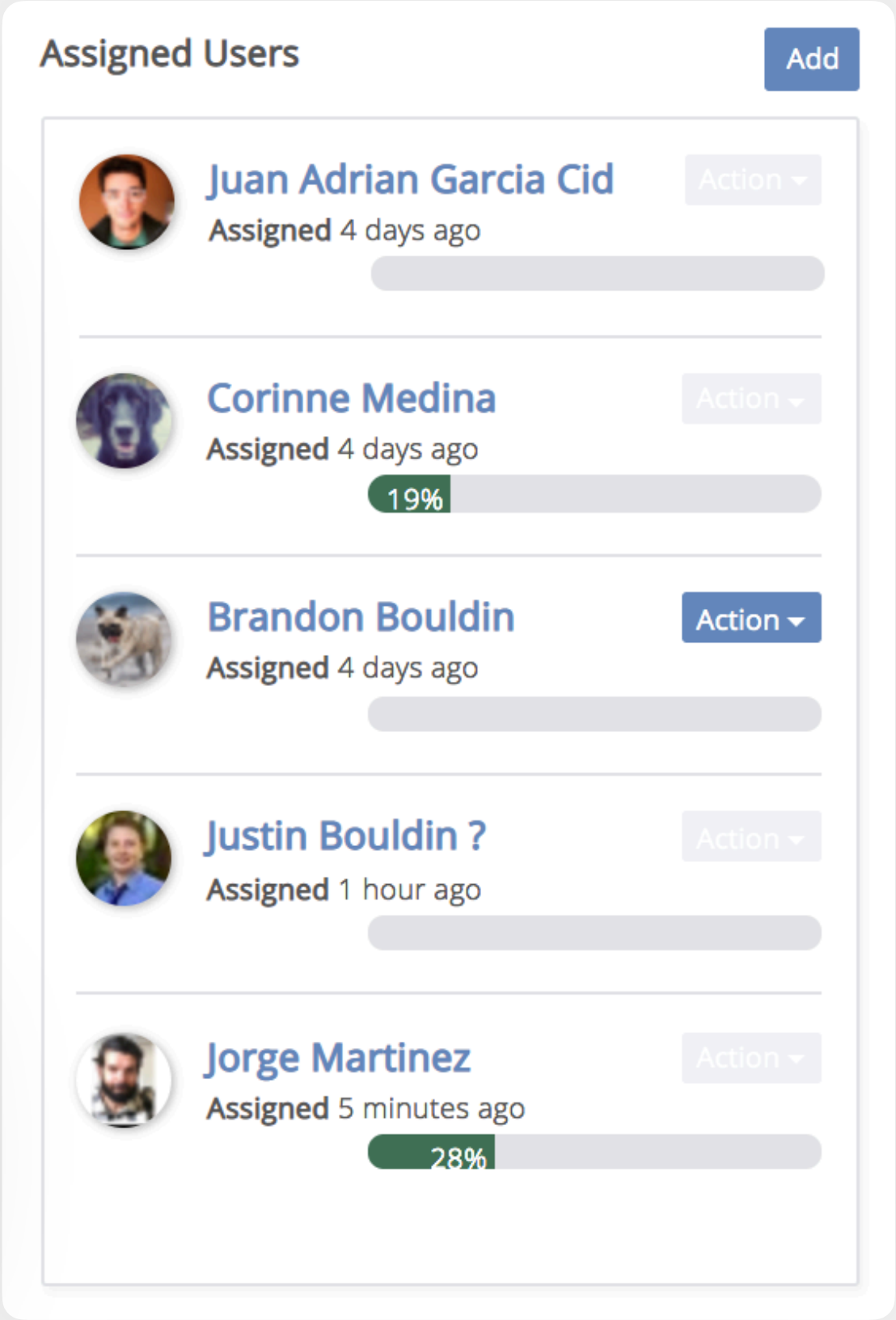
- Track your organization's progress at large with the **Admin Course View**.
- **Progress Bars** show completion rates for lessons and assessments.
- **Track each student's progress** individually and address needs.
- **Managed assigned users** for each course and follow up with them.



Track Organization Progress



View Student Progress Details



Track Student Progress



Engagement Communities

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Strong communities. Resilient organizations.